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**MEMORANDUM**

**TO:** KANSAS CITY, KANSAS BOARD OF EDUCATION  
**FROM:** Dr. Cynthia Lane, Superintendent of Schools  
**DATE:** March 31, 2015  
**SUBJECT:** APPROVE FACILITY ASSESSMENT CONTRACT

**RECOMMENDATION:**

**That the Kansas City, Kansas Board of Education approve the facility assessment contract with DLR Group** as submitted by Dr. Kelli Mather, Chief Financial Officer and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

**EXPLANATION:**

***Background***

In 2007, the school district completed a facility utilization study of the elementary schools, early childhood centers, Central middle and Sumner Academy. The scope of services included a walk through to determine space usage, calculate student capacity, evaluate space deficiencies at each building and provide recommendations for space deficiencies and construction cost estimates for those recommendations. It did not include the assessment of the physical structure and building systems.

***Why it is important***

This study has been utilized over the past 8 years, coupled with knowledge of facility needs, to make significant addition and new facility decisions. However, the study is not only outdated, but the primary emphasis was facility usage verses building systems/structures. Completing a district-wide facility assessment that focuses on building systems/structures will provide for short-term and long-term planning of facility needs, additions and ultimately new construction. The assessment will prioritize needs by all critical systems (Mechanical, Electrical, Plumbing, Carpentry, Asphalt, Roofing, etc.) and determine the lifespan of such areas of concern. The RFP has also requested facility capacity study that will be incorporated into the overall work per site to assist in enrollment and boundary work.

***Strategic Framework***

- High Expectations for Student Learning
- Good Stewards of Resources and Accountability

***What action we want the Board to consider***

Approve the contract for the facility assessment for \$260,331

Recommended by:

Dr. Cynthia Lane  
Superintendent

Submitted by:

Dr. Kelli E. Mather,  
Chief Financial Officer