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MEMORANDUM

TO : THE KANSAS CITY KANSAS BOARD OF EDUCATION
FROM : Dr. Cynthia Lane, Superintendent of Schools
DATE : June 23, 2015
SUBJECT : ACCEPT LOW BID FOR DISPOSABLE SUPPLIES

RECOMMENDATION:

That the Kansas City Board of Education **accept the low bid meeting the written requirements of the bid document for disposable supplies from US Foods in the estimated annual amount of \$252,556.50** as submitted by Robert Young, Director of Purchasing, Dr. Kelli E. Mather, Chief Financial Officer and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

EXPLANATION:

Background:

Sealed bids were received for disposable supplies for the Nutritional Services operations needed in the upcoming school year on June 15, 2015. Bids were advertised in the District's legal publication and posted on the District's website. This bid was to obtain costs for various storage bags, pan liners, paper trays and bowls, wipes and towels, cups, plastic containers, etc. for the upcoming school year. Six firms responded to the bid solicitation.

Why This Is Important:

This is an important part of providing a nutritional program service for the students of the district. These items will be sold, consumed and used daily during the 2015-16 school year as a part of the district's food service program.

Strategic Framework:

- Good Stewards of Resources and Financial Accountability
- Supports District's High Expectations for All Students

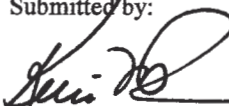
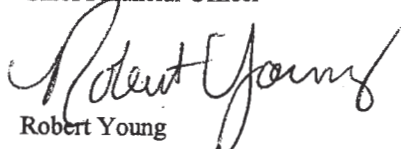
What Action Might The Board Consider:

We would recommend the Board accept the low, complete bid from US Foods for disposable product needs for the upcoming school year.

Recommended by:


Dr. Cynthia Lane
Superintendent of Schools

Submitted by:


Dr. Kelli Mather
Chief Financial Officer

Robert Young
Director of Purchasing

Bid Number 15-023

Disposable Supplies – Nutritional Services Annual Price Agreement (estimated usage includes 35 line items):

<u>Firm</u>	<u>Estimate Annual Cost</u>	<u>Notes</u>
Gulfstar Supply	\$ 9,753.00	Did Not Bid All Items
Central Poly	\$ 22,728.15	Did Not Bid All Items
US Foods	\$252,556.50*	Bid All Items
Edward Don & Co.	\$275,583.43	Bid All Items
Clayton Paper	\$281,630.55	Bid All Items
Regal Distributing	\$307,479.10	Did Not Bid All Items

* Recommended low complete bid