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MEMORANDUM

TO : THE KANSAS CITY KANSAS BOARD OF EDUCATION
FROM : Dr. Cynthia Lane, Superintendent of Schools
DATE : June 23, 2015
SUBJECT : ACCEPT LOW BID FOR KITCHEN EQUIPMENT

RECOMMENDATION:

That the Kansas City Board of Education **accept the low bid meeting the written requirements of the bid document for kitchen equipment from the Edward Don and Company in the amount of \$79,428.24** as submitted by Robert Young, Director of Purchasing, Dr. Kelli E. Mather, Chief Financial Officer and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

EXPLANATION:

Background:

Sealed bids were received for various kitchen food preparation items for the upcoming school year on June 16, 2015. Bids were advertised in the District's legal publication and posted on the District's website. These bids were to obtain costs for small kitchen equipment needed in the food preparation kitchens throughout the District. Four firms responded to the bid solicitation and a bid tabulation is attached.

Why This Is Important:

This is an effort to provide our food preparation kitchens with appropriate equipment to allow for efficient and effective means to create meals for the children in the district.

Strategic Framework:

- Good Stewards of Resources and Financial Accountability
- Supports District's High Expectations for All Students

What Action Might The Board Consider:

We would recommend the Board accept the low bid for the purchase of new food service small equipment from Edward Don and Company.

Recommended by:

Dr. Cynthia Lane
Superintendent of Schools

Submitted by:

Dr. Kelli E. Mather
Chief Financial Officer

Robert Young
Director of Purchasing

IFB 15-024

Kitchen Equipment – 12 line items (including various sized pans, organizers, trays, water dispensers, cup carousels, wire baskets, serving counters)

<u>Firm</u>	<u>Total Cost</u>
Edward Don & Company	\$79,428.24
B & J Foods	\$82,870.00
Sam Tell & Son Inc.	\$83,706.84
Rego Express	\$99,555.56