KANSAS CITY KANSAS PUBLIC SCHOOLS

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MEMORANDUM

TO: **THE KANSAS CITY KANSAS BOARD OF EDUCATION**

FROM : **Dr. Cynthia Lane, Superintendent of Schools**

DATE : **November 9, 2016**

SUBJECT: **ACCEPT LOW BID FOR HVAC WATER CHEMICAL TREATMENT SERVIC**

RECOMMENDATION:
That the Kansas City Board of Education **accept the low bid from ChemSearch Solutions in the amount of $42,100.00** as submitted by Robert Young, Executive Director of Business Services, Dr. Kelli E. Mather, Chief Operating Officer and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

EXPLANATION:
Background
This bid solicited contractors for the primary provider of HVAC Water Chemical Treatment Services. Bids were received on November 3, 2016 in the Purchasing Department Office. Bids were publically advertised and posted to the District website. Bids were received from ChemSearch Solutions, Water Improvement Services, Inc., and ChemTreat.

Why This Is Important
Regular replacement of cooling tower media is important to maintain optimal functioning of the HVAC equipment.

Strategic Priority
Preventative maintenance of equipment addresses the priority of being good stewards of resources with financial accountability.

What Action Might the Board Consider?
Approve low bid so that work may proceed with requested HVAC Water Chemical Treatment Service. A bid analysis is attached.

Recommended by:

Dr. Cynthia Lane
Superintendent of Schools

Submitted by:

Dr. Kelli Mather
Chief Operating Officer

Robert Young
Executive Director
of Business Services

IFB 16-048 HVAC Chemical Treatment Services

	Low Bid	2	3
Service of Equipment	ChemSearch	WIPS	ChemTreat
Total	$ 42,100.00	$ 43,200.00	$ 57,620.00