

KCKPS COVID-FAQ - Employee

Questions on the website:

- 1: When do I need to report back to work?
Remain the same
- 2: Will the amended calendar impact my pay?
Remove this question
- 3: I am in need employment verification. What should I do?
Add this to the HR Tab and remove from the FAQ
- 4: If I have specific benefits questions, who should I contact?
Add this to the HR Tab and remove from the FAQ
- 5: I have benefits questions that are specific to my situation or questions that were otherwise not answered by the question above. What should I do?
Add this to the HR Tab and remove from the FAQ
- 6: This pandemic situation has me very worried. Are there resources for support?
Remain the same.
- 7: I'm not feeling well and experiencing COVID-symptoms. What should I do?
Please stay home, contact your supervisor, and building nurse for further guidance.
- 8: Is there an easy way for me to access support services from my cell phone?
Remain the same
- 9: I am immunocompromised and have been advised by a healthcare provider that I should not physically report to work during the shelter in place order as a result of the COVID-19 pandemic. What should I do?
Remove. Shelter in place is no longer applicable.
- 10: If I am sick, or caring for a family member who is sick, due to a pandemic illness (such as COVID-19/Coronavirus) how will my leave work?
If an employee becomes ill, or is caring for an immediate family member who is ill with documented symptoms or a condition unrelated to a pandemic illness, board policy GARH applies. *This now applies to pandemic-related illness as well*
- 11: If I am absent due to self-quarantine, or mandated quarantine, but I have leave available do I have to exhaust that time first?
If you have been asked to quarantine due to an exposure *at work*, you will be placed on district paid quarantine leave. For all other reasons that an employee is needing leave, the employee's own accrued leave will need to be utilized.
- 12: Can I share details of my situation with HR and be given direction on whether or not to quarantine?
Remain the same.
- 13: Will I have to provide a doctor's note to certify absences?
For all absences, related to the pandemic and otherwise, doctor's notes may be required and is dependent on the leave situation.
- 14: I've been notified by a health department that I am at risk of exposure. What do I do?
Remove this question.
- 15: I have questions that were not answered by any of the FAQ items listed above. What should I do?
Please contact your supervisor or school nurse for further guidance.

Additional Questions to Add

Will there be additional precautionary measures put in place to protect staff who may have medical conditions that make them more susceptible to severe COVID-19 illness?

- Providing additional or enhanced personal protective equipment, including gowns, masks, gloves or other protective equipment
- Taking additional or enhanced protective measures, such as erecting physical barriers or increasing space between employees
- The vaccine has become available for KCKPS staff.
 - *(Provide a link to the informational page about vaccines provided by Elizabeth Morris)*
- For more information please read through the following notification:
 - *Provide the link to Edwin Birch's notification about returning to work*

Will the district require teachers and other employees to wear masks?

- Protective masks are required to be worn at all times.
 - *Add link to the Mask Protocol*

I'm considered high-risk for developing complications from COVID-19. Are there accommodations available for me?

- The district is currently reviewing remote-work accommodations for individuals who have FMLA-qualifying medical conditions.. All other requests will be reviewed and processed as an FMLA leave. Please contact HRLeave@Kckps.org and DeAndre.Tuggle@kckps.org for more information.