



## MEMORANDUM

**TO: THE KANSAS CITY KANSAS BOARD OF EDUCATION**  
**FROM: Dr. Cynthia Lane, Superintendent of Schools**  
**DATE: August 8, 2017**  
**SUBJECT: ACCEPT LOW BID FOR SHELF STABLE MEALS**

### **RECOMMENDATION:**

That the Kansas City Board of Education **accept the bid from ES Foods, in the amount of \$181,440** as submitted by Kristen Woodbury, Executive Director of Business Services, Dr. Kelli Mather, Chief Operating Officer, and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

### **EXPLANATION:**

#### **Background**

This bid solicited firms to provide shelf stable meals for summer and afterschool meal programs facilitated by the Nutritional Services Department for the 2017-2018 school year. Bids were received on June 19, 2017 in the Purchasing Department office. Bids were publicly advertised in the District's approved publication, mailed to five firms, and posted to the District website. One bid was received, and one "No Bid" response was received.

#### **Why This Is Important**

Shelf stable food supplies are required to meet the daily requirements of the District's Nutritional Services Department in service of students districtwide, and better accommodate count fluctuations than prepared meals.

#### **Strategic Priority**

Bid competition for food commodities ensures purchase at the best available price, and addresses the priority of being good stewards of resources with financial accountability

#### **What Action Might the Board Consider?**

Approve low bid so that the Nutritional Services Department may proceed with purchases of shelf stable meals from ES Foods. A bid tabulation is attached.

Recommended by:

Dr. Cynthia Lane  
Superintendent of Schools

Submitted by:

Dr. Kelli Mather  
Chief Operating Officer

Wayne C. Correll  
Director of Purchasing

**IFB 17-008 SHELF STABLE MEALS - BID ANALYSIS**

		Low Bid		No Bid
		ES Foods		US Foods
Item	Estimated Usage	Unit Price	Bid	Bid
Cheese & Beefstick Meal	20,160	\$ 1.80	\$ 36,288.00	No Bid
Cheese & Pepperonistick Meal	20,160	\$ 1.80	\$ 36,288.00	
Cheese Stick w/Marinara Sauce Meal	20,160	\$ 1.80	\$ 36,288.00	
Chips & Dip w/Salsa Meal	20,160	\$ 1.80	\$ 36,288.00	
Breakfast Super Snack Meal	20,160	\$ 1.80	\$ 36,288.00	
<b>Total</b>			<b>\$ 181,440.00</b>	