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MEMORANDUM

TO: THE KANSAS CITY KANSAS BOARD OF EDUCATION

FROM: DR. CYNTHIA LANE, SUPERINTENDENT OF SCHOOLS

DATE: MARCH 20, 2018

SUBJECT: ACCEPT LOW BID FOR CHOIR ROBES FOR SUMNER ACADEMY

RECOMMENDATION:

That the Kansas City Board of Education **accept the bid from Murphy Robe Company/Herff Jones in the amount of \$22,123.50** as submitted by Wayne Correll, Director of Purchasing, Dr. Kelli Mather, Chief Operating Officer, and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

EXPLANATION:

Background

In accordance with the requirements of Board Policy DJED (Bids and Quotations Requirements), this bid solicited provision of choir robes for Sumner Academy. Bids were advertised in the approved local publication and posted on the District's website. The robes requested are to be used by choir members at Sumner Academy during choral performances. Sealed bids were received in the Purchasing Department Office on March 14, 2018. One bid was received from Murphy Robe Company/Herff Jones.

Why This Is Important:

The Sumner Academy Choir is currently utilizing performance robes that are old (10+ years), worn and discolored.

Strategic Framework Priority

- Good Stewards of Resources and Financial Accountability

What Action is the Board Being Asked to Consider:

It is requested the Board approve the low bid recommendation from Murphy Robe Company/Herff Jones, to allow the purchase of the new choir robes for Sumner Academy.

Recommended by:

Dr. Cynthia Lane
Superintendent

Submitted by:

Dr. Kelli Mather
Chief Operating Officer

Wayne Correll
Director of Purchasing